

## FP2 - TIP 'O THE WEEK #26 SETTING PRINTER MARGINS

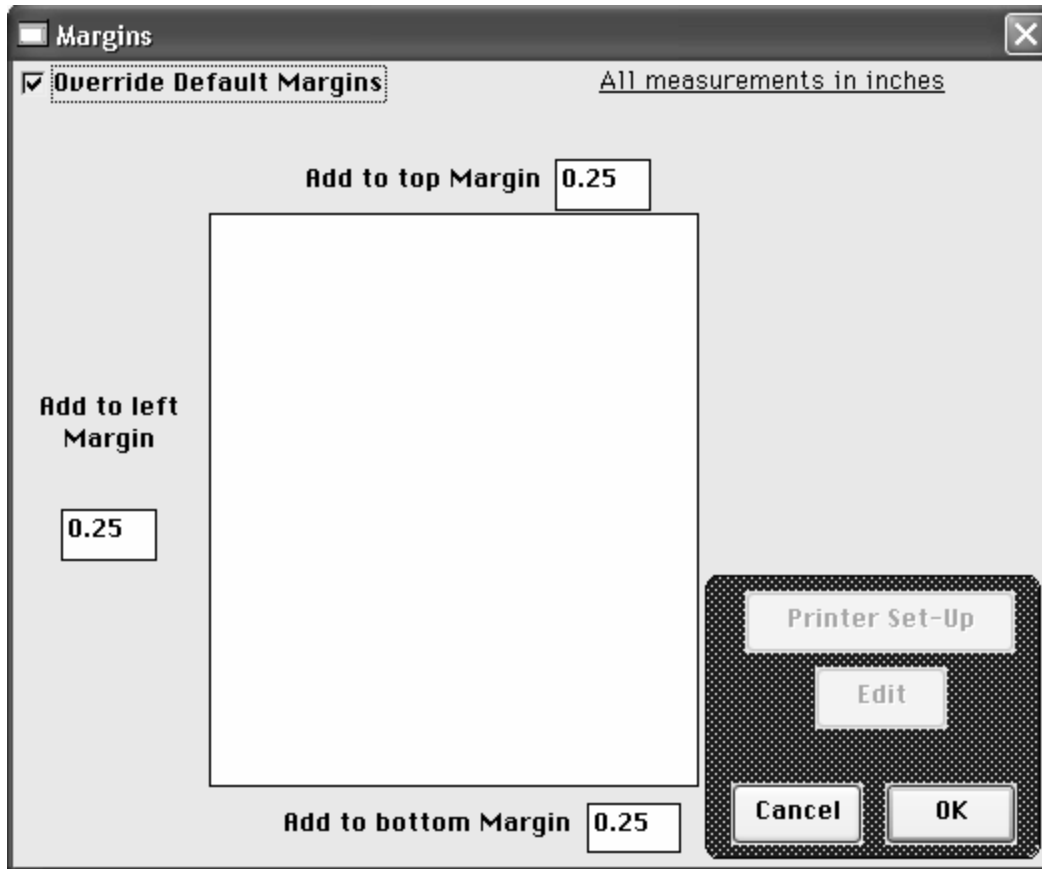
This week we're going to discuss how to set printer margins.

You may sometimes notice that a report doesn't print just the way you want it to, or that some of the report doesn't show on your printed page. Often this is due to the margin settings for reports.

To change the settings, Go to File--> Report Page Set-up--> Reports



and click Edit.



Check the Override Default Margins, and the number of inches that you want to add to the 3 margins. Note that the left margin pushes the report to the right, so if it is too big, some of the reports will fall off the right side of the page.

A good place to start is .25" all around.

This must be set/changed for each user. Since all systems and printers are a little different, you may need to play with the settings a little bit.

Quote of the week:

"Computers in the future may weigh no more than 1.5 tons." -- *Popular Mechanics*, forecasting the relentless march of science, 1949